

Data Protection Regulation for E³UDRES² Open Lecture

Data Protection Declaration for E³UDRES² Webinars via MS Teams

As the responsible data processor, the St. Pölten University of Applied Sciences GmbH (St. Pölten UAS), Campus-Platz 1, 3100 St. Pölten, datenschutz@fhstp.ac.at, takes the subject of data protection and confidentiality very seriously. The St. Pölten UAS therefore complies with the current national and European data protection regulations. Below, the St. Pölten UAS would like to briefly explain the most important aspects of the current data protection regulations.

Collection of Data and Purpose of Processing

The data processing is carried out for the purpose of processing the Webinar requested by you. This registration represents the conclusion of a contract under civil law for participation. The University of Applied Sciences St. Pölten GmbH automatically processes all personal data that you yourself provide during registration.

Your registration can only be processed via the provided online application and by providing the required information (fields marked with * are mandatory fields). Failure to provide the necessary data will prevent your request from being processed.

By participating in the Webinar, the applicant acknowledges that the webinar will be conducted and recorded via Microsoft Teams. The recording will be published as listed video on the E³UDRES² youtube channel.

Which Data Are Stored

The St. Pölten University of Applied Sciences GmbH stores the data disclosed by yourself within the framework of your application. This includes your first and last name, e-mail address, country/region, and organization. Furthermore, in the course of recording the webinar, IP address, conversation history including video and audio recordings made in the process are stored.

For How Long Are The Data Stored?

We store your personal data as long as this is necessary for the fulfillment of the contract. In the case of data processing on the legal basis of legitimate interest, we process the data for as long as the purpose of the data processing requires storage. This depends on the following criteria in particular:

- type of webinar
- framework of the recordings
- suitability for presentation of E³UDRES² activities
- suitability for use for public relations
- suitability for use of publications
- degree of invasion of the subject's privacy interests

Data Recipient

The collected data are used by staff members of the St. Pölten UAS GmbH, Campus-Platz 1, 3100 St. Pölten for the aforementioned purposes.

Furthermore, the online applications MS Teams from Microsoft Ireland Operations Limited, One Microsoft Place, South County Business Park, Leopardstown, Dublin 18, Ireland; contact: (<https://aka.ms/privacyresponse>) is used as contract data processors for carrying out the webinar video conference.

The data will be forwarded to this processor in the event of use. The scope of data processing also depends on the data provided prior to participation in the webinar.

The following data are subject to processing:

- User details: Display name, email address, profile picture (optional),
- Meeting metadata: Topic, date, time, meeting ID, participant IP.
- Text, audio and video data: To enable the display of video and playback of audio, data from your terminal's microphone and any terminal video camera is processed for the duration of the meeting. You can switch off or mute the camera or microphone yourself at any time via the "MS Teams" applications.
- For recordings (optional): Video, audio and presentation recordings, text file of the online meeting chat.

Data Security

All data are stored on servers that are operated with a high security standard of security and are protected against misuse and access by unauthorized persons by appropriate technical and organizational security measures.

All data subjects have the following rights:

- The right to access the respective personal data
- The right to rectification, erasure and restriction of processing
- The right of data portability
- The right to object

All applicants can make use of these rights by responding to the St. Pölten University of Applied Sciences GmbH as the responsible data protection officer (datenschutz@fhstp.ac.at).

- The right to lodge a complaint

All applicants also have the right to file a complaint with the Austrian data protection authority, e- mail: dsb@dsb.gv.at as the responsible supervisory authority.

In case of any further questions or concerns, please contact datenschutz@fhstp.ac.at at any time.